



SHERBROOK APARTMENTS

OFFICE Q-5
CORTLAND NY 13045

756-6145

FAX 753-9961

sherbrook@pobox.com

APARTMENT APPLICATION: ONE PERSON PER APPLICATION
Your credit history & references will be checked.
We need at least **5** years of consistent history!

Date Wanted: _____

Name: _____ **Spouse** _____

Social Security Number: (_____ - _____ - _____) Are you at least 21 year of age? _____

Present phone #: (_____) _____ - _____ Another phone #: (_____) _____ - _____

e-mail address: _____ Fax: _____

Present Address: _____ City _____ State _____ Zip _____

Present Address: from(dates) _____ to _____

Present Landlord: _____ Related to you? _____

Landlord's Address: _____ City _____ State _____ Zip _____

Landlord's Phone #:(_____) _____ - _____

Prior Address: _____ City _____ State _____ Zip _____

How long at this address _____ Moved in date _____ Moved out date _____

Landlord: _____ Related to you? _____

Landlord's Address _____ City _____ State _____ Zip _____

Landlord's Phone #:(_____) _____ - _____

Another Address: _____ City _____ State _____ Zip _____

How long at this address _____ Moved in date _____ Moved out date _____

Landlord: _____ Related to you? _____

Landlord's Address _____ City _____ State _____ Zip _____

Landlord's Phone #:(_____) _____ - _____

Another Address: _____ City _____ State _____ Zip _____

How long at this address _____ Moved in date _____ Moved out date _____

Landlord: _____ Related to you? _____

Landlord's Address _____ City _____ State _____ Zip _____

Landlord's Phone #:(_____) _____ - _____

Current Place of Employment: _____ Phone:#(_____) _____ - _____

Address _____ City _____ State _____ Zip _____

Position: _____ Gross Salary _____

Length of Employment: _____ Date Started _____

Supervisor's Name & Title: _____ Phone #(_____) _____ - _____

Prior Employer: _____ Phone #(_____) _____ - _____

Address _____ City _____ State _____ Zip _____

Position: _____ Gross Salary _____

Length of Employment: _____ Date Started _____ End Date _____

Supervisor's Name & Title: _____ Phone #(_____) _____ - _____

(over)

LIST ALL OTHER OCCUPANTS WHO WILL RESIDE IN APARTMENT:

(anyone 18 & over must file separate application)

Full Name _____

Full Name _____

Child's Full Name _____

Age _____

Child's Full Name _____

Age _____

In Case of Emergency

Name of next of kin _____ Relationship to you _____

(who will not be living with you at Sherbrook)

Current Phone #(____) _____ - _____

Work Phone #(____) _____ - _____

Present Address _____ City _____ State _____ Zip _____

Do you require a 1 or 2 bedroom apartment? _____

How many people will be living in the apartment? _____

Would you be interested in a smoke free building? _____

Any other requirement? _____

Do you have friends &/or relatives that have lived or do live at Sherbrook? _____

How did you hear of this vacancy? _____

In whose name would you like the security deposit? _____

Do you have or intend to have water filled furniture in the apartment? _____

Do you have or intend to have any pets in the apartment? _____

Have you ever been convicted of a sexual offense? _____

Have you or do you intend to possess, sell or use illicit drugs or narcotics in or about the apartment? _____

Have you ever been convicted for possession, use or sale of illegal substances? _____

Have you ever been convicted of a misdemeanor? _____

Have you ever been convicted of a felony? _____

Have you ever been evicted or refused to pay rent for any reason? _____

If you answered "yes" to any of the above questions, please explain:

POLICY & EXPECTATIONS

WE DO NOT ACCEPT DOGS OR CATS OR ANY OTHER PETS!!!! **If you give us money to hold an apartment consider this amount non-refundable under any circumstances.** This money is however applied to your security deposit. The deposit is held to cover damages, cleaning charges, rent owed and any other charges that may arise. It will be returned to you if there are no charges. Cleaning charges will be deducted for failure to clean the stove, oven, sink, lavatory, bathtub, toilet, etc. It will be returned after the apartment has been vacated and the keys returned. Heat is provided up 71° in the apartment. The tenant will provide his/her own electricity. WE EXPECT COMMUNICATION, COOPERATION AND CONGENIALITY BETWEEN TENANTS AND OTHER TENANTS AND BETWEEN MANAGEMENT AND TENANTS, PROMPT PAYMENT OF RENT, PEACEFUL SURROUNDINGS AND CONSIDERATION OF OTHERS AND OBEYING OF RULES AND REGULATIONS. Pursuant to Fair Housing Laws, the management shall neither refuse to rent or lease an apartment to any person because of race, color, creed, religion, national origin, ancestry, handicaps or familial status of the applicant nor discriminate in the terms offered or the services rendered.

The undersigned warrants and represents that all statements herein are true and permits verification. Should it be determined prior to or at any time during a subsequent tenancy that information given was false, landlord reserves the right to terminate said tenancy immediately. The undersigned agrees to provide documentation necessary to substantiate present or prior earnings which are to be considered as a basis for payment of rent. The undersigned further agrees to execute upon presentation a lease in the usual form and on terms and conditions therein stated, which lease may be terminated by the Lessor if any statement herein made is not true. This application and deposit are taken subject to previous applications.

I hereby give permission to obtain information on my credit, rental history, criminal history, income verification, and other references, now or in the future for the purpose of this application or for enforcing the provisions of any future lease with Sherbrook Apartments, which include, but are not limited to, the collection of rent and any other balances due.

SIGNATURE _____ Date: _____